SB9 Application Process Flowchart

Applicant Reviews all SB9 Materials

Applicant submits SB9 Pre-Screen Application to Zoning Information (Planning.ZoningInfo@santacruzcounty.us) to request an Eligibility and Objective Standards Pre-Screen

Applicant submits project application, including the Self-certified SB9 Eligibility Checklist and required plans and fees **SELF-CERTIFIED APPLICATIONS ARE MADE AT THE APPLICANT'S OWN RISK**

Planning staff reviews preliminary plans and requests additional materials if needed to determine SB9 eligibility

Planning staff completes SB9 Pre-Screen and recommends revisions for consistency with objective standards

Applicant submits application, including staff-certified SB9 Pre-Screen and required plans and fees

Zoning Review determines project does not meet SB9 eligibility requirements. Project is rejected and application fees are forfeited.

Building staff reviews application materials for completeness. Application routed to reviewing agencies Applicant notified once all reviews are completed.

Approved by all reviewers

Corrections Required because project does not meet objective standards

Applicant makes corrections and resubmits. Additional fees apply if more than 2 reviews required.

Building Permit and/or land division review finalized. Additional fees calculated as required. Projects in Coastal Zone will require Coastal Review before final approval.

Building Permit issued

Map Recorded by County Surveyor